

6 September, 2017

Dear Paul,

Thank you for your group booking to Norfolk Island with the Probus Club of Auburn. The following information provides full confirmation of your tour commencing Sunday 11 March, 2018.

Please read through your confirmation letter and itinerary carefully to ensure that the reservations made for your booking are correct. Should there be any changes to be made to your booking, please notify us immediately to avoid additional fees. Trade Travel cannot be held responsible for changes to the itinerary if early notification is not received.

Tour Package is confirmed as detailed below:

Holiday Inn Sydney Airport  
In Sun 11<sup>th</sup> – Out Mon 12<sup>th</sup> March, 2018  
Sydney Airport 2020  
T: +61 2 9330 0664

Paradise Hotel & Resort  
In Mon 12<sup>th</sup> – Out Mon 19<sup>th</sup> March, 2018  
Norfolk Island 2899  
T: +6723 22177

#### ACCOMMODATION

#### FLIGHTS

##### Sunday 11 March 2018

Departing Melbourne	VA00841	1200
Arriving Sydney	Virgin Australia	1325

##### Monday 12 March 2018

Departing Sydney	NZ 762	0950
Arriving Norfolk Island	Air New Zealand	1230

##### Monday 19 March 2018

Departing Norfolk Island	NZ 763	1340
Arriving Sydney	Air New Zealand	1625

##### Monday 19 March 2018

Departing Sydney	VA00888	2000
Arriving Melbourne	Virgin Australia	2135

#### COSTINGS

Price is based on a minimum of 20 passengers.  
(If travellers should fall below this figure, additional costs may apply)

1 FOC is provided (excluding airfare taxes) once 20 paying passengers have booked.

#### INCLUSIONS

- Return airport transfers to Melbourne Airport – one group pickup.
- Return economy domestic airfares with Virgin Australia – Melbourne / Sydney / Melbourne
- One night accommodation including breakfast in Sydney.
- Return economy international airfares with Air New Zealand – Sydney / Norfolk Island / Sydney
- 7 night's quality accommodation on Norfolk Island
- 7 dinners – Including the following speciality dinners – Fish Feast, BBQ & Lantern Ghost Tour, The Jolly Roger & Traditional Island Dinner
- 7 full buffet breakfasts – Including Breakfast Bush Walk
- 3 Morning Teas, 1 Afternoon Teas & 1 High Tea
- All bus touring, transfers, attractions & tours as per Itinerary on Norfolk Island

#### NOT INCLUDED

- Airport taxes & fuel surcharges of approx. \$115.00 per person
- Meals not specified on the itinerary
- Optional touring
- Travel insurance
- Items of a personal nature

#### TOUR PRICE

MINIMUM 20 PAX      \$2,998.00 per person twin share  
Single Supplement      \$550.00

#### 1<sup>st</sup> DEPOSIT

\$100 per person is due **on booking** with completed and signed booking form

#### 2<sup>nd</sup> DEPOSIT

\$400 per person due no later than **Friday 13<sup>th</sup> October, 2017**

#### FINAL PAYMENT

This is due no later than **Friday 8<sup>th</sup> December, 2017**

*Please note: Both deposits are fully refundable up to Friday 8<sup>th</sup> December 2017*

#### TOUR PAYMENTS

Payment can be made by direct deposit or credit card – Please note: Visa or MasterCard will incur a 1.0% surcharge. Amex will incur a 1.55% surcharge.

For direct deposits, our Bank Details are:

Account Name: Trade Travel Client Trust

BSB:                                      084 917

Account Number:                  86382 1525

Please advise members to include the booking reference **NLK1103** and their surname in the reference information.

Payment by Money Order/Bank Cheque or Personal Cheque is also suitable and can be forwarded to our office.

TRAVEL INSURANCE	Trade Travel can assist you and your group with your insurance requirements. We can process the insurance cover subject to your specific travel requirements. If your members would like a free Travel Insurance quote please get them to call us directly on 1800 034 439.
PASSPORTS & DOCUMENTS	Please refer to the Government Issued document regarding Travel to Norfolk Island. Although these changes, effective from the 1st July 2016, no longer require passengers to travel with a passport, it is still the preferred means of documentation and Trade Travel highly recommends passengers travelling to Norfolk Island possess a passport valid for their intended stay.
DOCUMENTS	Your passenger documents will be forwarded to you approximately 3-4 weeks prior to departure. This date is subject to document issue dates from our suppliers. If any delay in delivery occurs, you will be notified accordingly.
CONTACTS	<p>Your Area Sales Manager is Sue Grady PH: 1300 139 715 EMAIL: <a href="mailto:sue@tradetravel.com">sue@tradetravel.com</a></p> <p>Your Trade Travel Groups Consultants are Maddy McManus PH 1800 034 439 or 03 5022 7805 EMAIL <a href="mailto:madds@tradetravel.com">madds@tradetravel.com</a></p>

Thank you for booking with Trade Travel. If you have any questions or concerns regarding any information in this letter, please do not hesitate to contact our office.

Kind Regards,

Maddy McManus

Group Reservation Consultant